

Emiri Decision No (39) of 2006 Establishing the General Secretariat for Developmental Planning

We, Tamim Bin Hamad Al Thani, Deputy Emir of the State of Qatar,

After viewing the Constitution

And the Emiri decision No (1) for the year 1998 establishing the Planning Council and the decisions amending it,

And the Emiri decision No (7) for the year 2006 for the formation of a steering committee to the project of establishing a general secretariat for developmental planning,,

And the proposal of the Council of Ministers

Have decided the following :

Article (1)

In applying this decision, the General Secretariat means the general secretariat of the developmental planning and the general secretary : the general secretary of the general secretariat.

Article (2)

A general secretariat for developmental planning shall be established, with a corporate identity and a special budget to be attached to the general budget of the State.

Article (3)

The general secretariat shall follow the Heir Apparent and shall be located in Doha.

Article (4)

The General Secretariat shall set comprehensive visions and general strategic plans to achieve development in all aspects of the State, follow them up and for which purpose it shall carry out the following :-

- 1- Setting – after consultations with the higher authorities , the government agencies and after surveying the opinion of the private sector, the civil society organizations and the citizens - a long term, comprehensive vision for the purpose of development in different fields that shall include a description of the characteristics the society**

must have and the rights and privileges its members shall enjoy in future.

- 2- Preparing the general, strategic plan for the achievement of the comprehensive vision for development – stating in it the development priorities, its quantitative objectives in the economic, social and demographic fields as well as determining the mechanisms followed to achieve them – after consultation with the higher authorities , the government agencies and after surveying the opinion of the private sector and the civil society organizations.
- 3- Conveying the comprehensive vision and the development, general, strategic plan –after approval- to the concerned authorities and the civil society organizations.
- 4- After being assigned by the Heir Apparent or the General Secretary, preparing researches and carrying out studies related to the comprehensive vision and the development, general, strategic plan.
- 5- Explaining the comprehensive vision and the development, general, strategic plan to the different agencies and providing assistance regarding the preparation of their executive plans.
- 6- Reviewing executive plans set by the different agencies and coordinating among them; ensuring their harmony with the general development, strategic plan; confirming the absence of contradiction among the executive plans provided by the different agencies in the State in addition to informing the concerned authorities and the higher authorities if found.
- 7- Carrying out periodic follow up of the progress in executing the plans as well as preparing reports of performance assessment and implementation follow up inclusive of the necessary corrective procedures.
- 8- Any tasks - in its competence -assigned to it by the Heir Apparent.

Article (5)

The comprehensive vision period shall cover at least twenty years and the period of the general, strategic plan for development shall extend to five years – provided it is adjusted whenever necessary.

Article (6)

The Emir shall approve of the general, strategic plan for development.

Article (7)

The ministries, government agencies, public organizations and institutions shall prepare the medium – term implementation plans including the activities, projects and programmes with which they participate in executing the strategic plan for development .

Article (8)

A General Secretary of expertise and efficiency in the field of planning shall assume the presidency of the General Secretariat, shall be appointed – and have his grade determined - by an Emiri decision for five years renewable for a similar period or similar periods and shall exclusively occupy this work.

Article (9)

The General Secretary shall assume all the financial, administrative and technical works required by the general secretariat where he shall, particularly, have to :-

- 1- Set the general policy of the General Secretariat and supervise its implementation.**
- 2- Supervise the preparation of studies concerned with the long-term development in the State.**
- 3- Ratify plans and programmes of the General Secretariat and follow up its implementation.**
- 4- Supervise the preparation of a concept for the comprehensive vision and the general strategic plan for economic and social development.**
- 5- Prepare and submit to the Heir Apparent a report every three months about the work and activities of the General Secretariat, what has been implemented of its plans and programmes in addition to his recommendations and proposals.**
- 6- Supervise the departments of the General Secretariat.**
- 7- Ratify the organizational structure of the General Secretariat.**
- 8- Issue – in the General Secretariat - the financial, administrative, technical and personnel affairs regulations without observance of governmental rules and regulations.**
- 9- Approve the estimated, annual budget of the General Secretariat and its final account.**
- 10- Any other work assigned to him by the Heir Apparent.**

Article (10)

The General Secretary shall represent the General Secretariat in courts of law and in its relations with others.

Article (11)

The General Secretariat shall consist of the following departments :-

- 1- The economic affairs department.**
- 2- The social affairs department.**
- 3- Government agencies affairs department.**
- 4- The financial and administrative affairs department.**

Article (12)

Each department of the General Secretariat shall be headed by a director-directly responsible in front of the General Secretary – and shall assume the following functions :-

- 1- Administer the affairs of the department, follow up the work progress and coordinate among its sections.**
- 2- Make decisions and sign transactions in his competence.**
- 3- Propose decisions required for the development of the department's activities.**
- 4- Assist the General Secretary in affairs within his competence.**
- 5- Prepare the general budget draft of the department.**

Article (13)

The economic affairs department shall be concerned with the following :-

- 1- Participation in setting a concept for the comprehensive vision and the general strategic plan for the economic development in the State.**
- 2- Assist the General Secretary in presenting the economic aspects of the comprehensive vision and the general strategic plan to the concerned authorities.**
- 3- Monitoring and follow up of the growth of economic development in the State.**
- 4- Preparing studies related to economic analysis and economic predictions.**

Article (14)

The social affairs department shall be concerned with the following :-

- 1- Participation in setting a concept for the comprehensive vision and the general strategic plan for the social development in the State.**
- 2- Assist the General Secretary in presenting the social aspects of the comprehensive vision and the general strategic plan to the concerned authorities.**
- 3- Monitoring and follow up of the development of the demographic structure in the State in educational, work, health and other aspects related to the social situations.**
- 4- Preparing studies related to long term social development.**

Article (15)

The government agencies affairs department shall be concerned with the following :-

- 1- Participation in setting a concept for the comprehensive vision and the general strategic plan for the improvement of the performance of the government agencies in the State.**
- 2- Preparation of studies regarding the performance of the government agencies and its development through the different stages of implementing the general strategic plan for development.**
- 3- Proposal of the economic aspects and activities assumed by the private sector.**
- 4- Providing the necessary support to the government agencies with regard to the preparation of their plans.**

Article (16)

The financial and administrative affairs department shall be concerned with the following :-

- 1- The enforcement of the financial and administrative laws, rules and regulations.**
- 2- Determining the needs of the General Secretariat of posts and labour forces with the coordination of the rest of its administrative units.**
- 3- Implementation of the procedures related to the personnel affairs.**
- 4- Determining the training needs of the General Secretariat's employees.**
- 5- Provision of the needs of the General Secretariat and its units of requisites and equipment necessary for the performance of its tasks.**
- 6- Preparation of the general budget draft of the General Secretariat and its implementation after approval.**

Article (17)

A committee to be named " the coordination committee" shall be established within the General Secretariat, headed by the General Secretary and the membership of the heads of departments of the General Secretariat and be concerned with the following :-

- 1- **Coordination between the General Secretariat and the concerned authorities in the State with regard to the implementation of the comprehensive vision and the general strategic plan for development.**
- 2- **Following up the extent of agreement of the executive plans of the ministries and other concerned authorities with the comprehensive vision and the general strategic plan for development.**
- 3- **Coordination among the departments of the general secretariat in exercising their competences and cooperating with other departments.**

Article (18)

By a decision from the Heir Apparent, based on a proposal from the General Secretary, the organization of the administrative units composing the general secretariat may be amended – as well as have their competence be specified and amended - by addition, cancellation or merging .

Article (19)

According to public need, sections in the departments composing the general secretariat may be established by a decision from the Secretary General and may be cancelled, merged or have their competence specified and amended.

Article (20)

The General Secretariat may seek the assistance of any technical staff, experts, offices or concerned authorities to help it perform its tasks or achieve its goals, prepare the necessary plans, programmes, studies or researches in the field of its competences with the exception of those matters described as highly confidential.

Article (21)

On the date of enforcing work under this decision, all the rights, commitments and financial approbations that had been conceded to the Planning Council, shall accrue to the General Secretariat.

Article (22)

The referred to Emiri decision No (1) for the year 1998 shall be all provisions contrary to the provisions of this decision shall be null void.

Article (23)

All competent authorities, each within its own area of competence, shall execute this decision and it shall come into force after six months from the date of its publication in the Official Gazette.

Tamim Bin Hamad Al Thani

Deputy Emir of the State of Qatar

**Issued at the Emiri Diwan on 27/9/1427 Hijri
19/10/2006.**